



PETERSHAM PUBLIC SCHOOL

IMPORTANT AND URGENT CHANGE OF CONSENT PROCESS

Dear Parents/Carers

This year we will be changing to electronic consent; permission and expression of interest for most student activities.

This is in line with our school sustainability objectives as well as removing the potential loss of paper notes between school/home/school.

In order for this to be successful we need the full co-operation of parents/carers in the following ways -

- Please ensure the office has the **correct email address(es)** for all parents and carers. Please see below for further details
- Please **read** all emails including the fortnightly newsletter sent from the school
- Please **respond to consent requests** on the forms sent via email by the required date
- Please **arrange for payment** for the activities and include payment method and/or details on the forms sent via email by the required date. If paying via website online payment you will be required to do this prior to sending consent so as to include receipt number.

Copies of **all emails and newsletters** are available on the website at <https://petersham-p.schools.nsw.gov.au/enews.html>.

Reminders will also be sent home via the fortnightly newsletter and a fortnightly update email.

Email addresses

We currently use parent/carer email addresses that were given on the original enrolment form or subsequent notified changes given to the office. For this please **do not** change via the Sentral parent portal but use the change of contact details form that will be sent to all parents and carers tomorrow (and then available on the website at <https://petersham-p.schools.nsw.gov.au/enews.html>).

Also being sent out tomorrow will be the Swim Carnival Note for years 3-6 and Year 2 students who turn 8 in 2020. Please respond promptly as we only have a short time frame for this.

If you do not receive the 2 emails above by 5:00pm tomorrow please email the school at Petersham-p.school@det.nsw.edu.au and we will make the necessary changes.

NB -This letter has been sent out in both paper form and electronically so that we can ensure all parent/carers receive a copy.

Thank you for your co-operation in this change

Beth Morgan
Acting Principal