

**Petersham Public School P&C Association  
Minutes from the Meeting held on 21 February 2019**

**1. Attendance:**

David Shannon, Mark Irwin, Hugh Miller, Rowan Sivyver, Sean Richardson

**2. Apologies:** Tarryn Hill, Sam Anderson, Nicole Hooker, Antony Murty

**3. Acceptance of Minutes:** The minutes of the General meeting of December 4 2018 were not available. David Shannon will chase up Anthony Murty for a copy of the minutes from the last meeting with the intention to adopt them at the next meeting.

**4. Membership Payments:** six attending member contributed a gold coin membership payment.

**5. Correspondence:**

- NIL

**6. Matters arising from previous meeting:**

None- to be carried over to next meeting.

**7. Planning for 2019**

*The Welcome BBQ* will take place on 8 March. The meeting agreed to engage Dance 2Bfit to provide a disco for the night. Mr Miller to follow up (and P&C to reimburse costs).

- David Shannon volunteered to coordinate the Welcome BBQ. A call for volunteers will go out in the newsletter.
- The newsletter will include a request to families to contribute cakes for a cake stall on the night.

**8. President's Report** *David Shannon*

Looking at the 2<sup>nd</sup> instalment of Catholic Care sessions. Dates in late March / early April most likely. Looking for a coordinator.

- Once dates are known, David will liaise with PACC re child minding, etc.

Year Reps - we are still looking for class rep coordinators for the coming year. Rowan is following up.

**9. Principal's Report:** *Hugh Miller*

A smooth and successful start to the year. Enrolments strong at 269 students. Staff stable and collaborative.

***School finances***

At end of 2018 the school rolled over more than anticipated in budget forecasts as it did not spend all funds budgeted in all areas. \$36k opening balance in Consolidated Funds, plus \$160k in School and Community Funds. This buffer ensures that we will be able to cover all costs for 2019 including:

- Unanticipated grounds, maintenance and utilities costs
- Casual teachers to cover sick leave & additional support staffing when required
- Course and casual relief costs for professional learning
- Collaborative planning days
- Additional resources for technology, books and classroom equipment

- Student assistance for families in need.

The 2018 Annual Report is being prepared and will be released at end Term 1.

**Solar Panels Update** - Necessary forms have been submitted to School Infrastructure (SINSW) to apply for co-funding. Then SINSW will commence tender process for installation of solar panels. Under the terms of funding all panels need to be in place by March 2020.

**Contribution to student assistance funding:** The school is looking for P&C for additional student assistance funds (families in financial hardship). There wasn't a specific proposal, but the meeting noted that it had been a long-standing practice of the P&C to support families in financial hardship in this way. Mr Miller to update the P&C if there are specific needs.

**Ethics** – ethics classes are now being offered to each stage. There's a great cohort of volunteers, some of whom have been teaching the same class for a few years. The meeting highlighted the need to raise more directly with the parents that it is now possible to publicise ethics classes. Feedback from volunteers who have done the ethics teacher training was that the training was a lot of fun and really informative. There's a whole day on behavioural management (ie manage the kids) to help volunteers.

**MaqLit / MultiLit**– Mr Miller gave a brief update on progress with the MaqLit / MultiLit roll-out. The meeting highlighted the decision taken in December 2018 for P&C to make major contributions to the school for various resources to do with the MaqLit / MultiLit. The meeting asked Mr Miller to give an update future meetings. **David Shannon** will chase up the possibility of a parent volunteer providing an update to a future information evening on how parents can support the uptake of MaqLit/MultiLit (including phonics readers) at home.

### **School Funding Priorities for 2019**

As previously shared at 2018 AGM, the following priority requests for possible P&C funding reflect consultation with the whole staff:

- STEM resources
  - Practical science kits for experiments (Years 3-6)
  - Class set of Sphero robotics (apx \$2000)
- Teaching resources
  - Online children's encyclopedia subscription
  - Class readers (factual texts)
- Fine motor development resources (Years K-2)
- High quality outdoor PA system with speakers fixed to the COLA
- Shade cloths between COLA and Hall
- Classroom doors each painted a different bright colour
- Colourful fence artwork eg Glebe PS, Marrickville HS

Also request that P&C continue yearly funding of additional student assistance funds (\$1000) and air-conditioner maintenance.

### **10. Treasurer's report – Mark Irwin**

Mark reported that he had taken over the accounts and was close to finalising the handover of banking arrangements. All the finances are in good shape and Mark gave an update of P&C finances, which are all in keeping with previous decisions and reports. The meeting supported a vote of thanks to Sam Anderson for her support and her excellent handover of P&C finances and her continuing active support to the P&C.

Mark reported that all of the P&C's insurance coverage is up to date.

## **11. Committee reports:**

### ***Fundraising***

The cook book: Rowan reported that good progress is being made on the cookbook. Coordinating sales and marketing of the final cookbooks will be a big fundraising project in 2019.

Fundraising Planning at the Pub: Consideration is being given to schedule a fundraising get together at the pub of interested parents and carers to brainstorm possible fundraising activities in 2019. It will be held on Thursday 14 March at the White Cockatoo.

May the Fourth Star Wars movie night – looking to hold another movie night this year for kids in the hall or under the Cola. Suggested Star Wars May 4 movie night probably in early May, subject to confirmation. Consulting with the coordinators of last year's event to see what/how/when for this year.

Volunteers are being sought to coordinate key P&C social and fundraising events including:

- Mothers Day breakfast,
- a mid-year parents/carers' focused night event (as per the Trivia Night in 2018)
- the Halloween event.
- Others?

### **Music / Instrumental Music Program (IMP):**

David reported that all of the IMP ensembles were on track. The recorder ensembles will be late to start due to Mikaela being on tour with the AYO. Procurements of string instruments is complete within the budget agreed at the October meeting. A vote of thanks to Sue in the office for assistance with procurement through the school systems to save on GST. The P&C will reimburse the school for invoices already paid. This will likely be done at the end of Term 1 once the ensemble fee invoices are paid. IMP fees are being sent out by the office during term 1.

### ***Newsletter***

Rowan and Sean undertook to prepare a newsletter to publicise the Welcome BBQ and other upcoming and ongoing P&C activities.

## **12. Next Meeting:**

The meeting agreed to resume holding meetings on the 2<sup>nd</sup> Tuesday of every month. This will be back in-step with the PACC committee meetings.

**Next P&C meeting will be on 11 March.**

## **13. Other business**

The meeting agreed to go paperless at future meetings – agendas and papers will be projected on a screen.